

# MA in Sociology Committee Approval Form

(August 2011)

## MA Supervisory Committee Rules

MA committees must be established by the time a student has completed 12 semester credit hours of course work or the end of their second semester, whichever comes **first**. The student must ask a member of the department faculty to serve as chair of the supervisory committee. This faculty member will become the student's primary academic adviser. The committee chair must be a department graduate faculty member with tenure line or 50% appointment in the department and have expertise in the substantive area in which the student plans to work. In consultation with the supervisory committee chair, the student selects at least one other department graduate faculty members to serve on the committee.

## Procedures for Supervisory Committee Approval

1. Ask a faculty member to be your chair, and if the person agrees, ask for input on whom the remaining member of the committee should be.
2. Ask the remaining suggested/preferred faculty member if he or she will serve on your committee.
3. Have the faculty members who agree to serve on your committee sign this form.
4. Submit the form to the Graduate Coordinator for approval. If approved, the Graduate Coordinator will enter the committee into GIMS.

<b>Student Name and UFID:</b>	<b>Specialty area</b>	<b>Thesis or non-thesis</b>	<b>New or Revised Committee?</b>
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## Chair of the M.A. Supervisory Committee

Name (print)	Signature	Date

## Members of the Supervisory Committee (at least 1)

Name (print)	Signature	Date

Name (print)	Signature	Date

## Graduate Coordinator

Name (print)	Signature	Date
	<b>Date entered into GIMS:</b>	