

CCJ 3024 (Section TA75)
ADVANCED PRINCIPLES OF CRIMINAL JUSTICE
SPRING 2024

Tuesday, 10:40 am – 11:30 am
Thursday, 10:40 am – 12:35 pm
Little Hall, Room 109

INSTRUCTOR: Dr. Kristin Gardner

Office: Turlington Hall, Room 3347

Office Hours: Tuesday 12:30 pm – 2:30 pm (or by appt.)

E-mail: USE CANVAS for course-related emails, johnsonk@ufl.edu for other

Teaching Assistant: Claudia Odgers Ascencio (c.odgersascencio@ufl.edu)

TA's Office Hours: Wednesday 9:30 am – 11:30 am (Turlington 3349)

Course Description

The criminal justice system plays an important role in the maintenance of law and order in the United States. An advanced overview of criminal law, criminal procedure, and criminological theory will be provided. The three (3) primary components of the criminal justice system will be emphasized—law enforcement, courts, and corrections. The course will also survey crime and societal responses to crime including a brief overview of the juvenile justice system. This course is required of all majors.

General Education (S) Designation

This course has a general education (S) designation. Social and behavioral science courses provide instruction in the history, key themes, principles, terminology, and underlying theory or methodologies used in the social and behavioral sciences. Students will learn to identify, describe, and explain social institutions, structures, or processes. These courses emphasize the effective application of accepted problem-solving techniques. Students will apply formal and informal qualitative or quantitative analysis to examine the processes and means by which individuals make personal and group decisions, as well as the evaluation of opinions, outcomes, or human behavior. Students are expected to assess and analyze ethical perspectives in individual and societal decisions. For more information about general education subject area objectives, check out the following: <https://undergrad.aa.ufl.edu/general-education/gen-ed-program/subject-area-objectives/>.

NOTE: A minimum grade of C is required for general education credit.

Student Learning Objectives

- Define, measure, and explain crime and victimization.
- Comprehend criminal procedure and due process in the United States.
- Describe the stages of a criminal case from arrest to sentencing.
- Understand the theoretical perspectives used to explain criminal behavior.

- Identify and describe the three (3) components of the American criminal justice system—what each component does, how it operates, the issues faced, and the history/development of each.
- Explain the history and development of a separate juvenile justice system.
- Identify the differences between the criminal and juvenile justice systems in the United States.

NOTE: These learning objectives are designed to provide students with a broad yet comprehensive understanding of criminal law, criminal procedure, and criminological theory while emphasizing the various components of the criminal justice system—police, courts, and corrections. The course aims to equip students with critical thinking, analytical, and communication skills necessary for future professionals in the field. Whether or not you enter the field of criminal justice, it is still critical to know and understand the criminal justice system and its laws, policies, and procedures.

Required Reading

There are three (3) required books for the course. Buy them and read them! 😊 You will be quizzed and/or tested on the assigned reading. I expect you to do the reading assigned for that day ***before*** you come to **class**. 😊

The required books are:

1. Fichtelberg, A. (2023). *Criminal [In]Justice: A Critical Introduction* (2nd ed.). Sage.
2. Osborne, S. (2015). *The Job: True Tales from the Life of a New York City Cop*. Anchor Books.
3. Barnett, B. K. (2020). *A Knock at Midnight: A Story of Hope, Justice, and Freedom*. Crown.

NOTE: There may be other assigned readings throughout the course. These will also be required. I will post them on Canvas (<https://elearning.ufl.edu>).

Course Disclaimer

This course examines ideas and events that may be shocking, distressing, or offensive to some students. Images and accounts of crime and victimization are the focus of lectures, videos, and assigned reading, and students will be asked to think critically about these issues. Please read through the syllabus to ensure that you would like to remain enrolled in the course. You will be responsible for completing all course assignments. However, if you ever want to discuss your personal reactions to course material with the class or with me individually in a personal meeting or message, I welcome such discussions as an appropriate part of the coursework. If the material triggers stress or pain, I am more than happy to talk to you and refer you to the appropriate resources to help you.

Assignments and Grading

Exams (60% of grade)

There are **four noncumulative exams in the course**. Please see the Tentative Course Outline for the exam dates. Each exam will cover both lecture and reading materials. **No make-up exams will be given except in cases of an excused absence or a documented emergency** as defined by UF's attendance policy — <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>. Notification of an

excused absence should be made **BEFORE** the exam, as soon as possible. In an emergency, instructor notification should be made no later than 72 hours following the emergency. Students must provide the proper verifiable documentation for all excused absences, or it will be an unexcused absence. Students whose absences are unexcused will not typically be allowed to make up exams. **If the circumstances warrant a make-up exam, the make-up exams may include short answer essay questions in addition to multiple choice questions.**

C.J. in Action (20% of grade)

Because I work hard to make the class informative and interesting, **I expect you to attend class and be on time**. Therefore, “pop” quizzes and in-class or take-home assignments announced during class will constitute 20% of your grade. Keep up with the assigned reading and read carefully. I recommend you take notes as you read to facilitate your comprehension and retention of the assigned course material. These assignments are designed to make sure you keep up with the coursework and attend class, not to punish! ☺ There will be eight (8) assignments total and the lowest two (2) grades will be dropped.

To eliminate any confusion, since legitimate absences can be expected during a semester, two (2) extra assignments (beyond the required assignments) will be given to ensure that legitimate excused absences will not hurt your grade. If you are going to be absent for a legitimate excusable reason (e.g., medical emergency, death in the family, etc.) for more than two (2) class periods, please contact me so that I can work out an alternative assignment for you to make up the grade. You must provide me with the proper verifiable documentation (for all excused absences) and notify me ahead of time, or shortly thereafter (within 24 hours) if an alternative assignment will be necessary.

NOTE: Do not schedule appointments with other professors, doctors, academic advisors, etc. during class time, as such appointments will not constitute legitimate absences unless within the medical emergency realm. **There will be no make-up assignments or quizzes unless you already missed two C.J. in Action assignments due to excused absences then miss a third due to an excused absence. This rarely happens!**

Reaction Paper (20% of grade)

You must write a reaction paper upon completion of either “*The Job*” or “*A Knock at Midnight*.” You should do the following in this paper: (1) provide an overall summary of the book, (2) discuss three (3) specific incidents or topics from the book, relating them to class materials and themes, and (3) analyze your reaction to the book. The reaction paper should be an expression of your critical thoughts, feelings, and personal responses to the book backed by supporting evidence (i.e., concepts learned in the course). It should be a coherent, well-organized essay, with a logical structure apparent to the reader. Take care to effectively communicate your ideas in writing as both structure and content matter. Pay attention to details such as spelling, grammar, punctuation, citations, and APA formatting. The purpose of this paper is to demonstrate your ability to comprehend and analyze the material covered in class, not rehash the book, or simply state your opinions, thoughts, and feelings. Check out the grading rubric in Canvas for more details.

Extra Credit

Some extra credit will be offered (i.e., built into exams and/or some assignments). I will not provide a student with an individualized extra credit assignment under any circumstance. I also do not give “incompletes” except in extreme circumstances. It is your responsibility to regularly check your grades in Canvas and reach out to me with any concerns regarding your grades, sooner rather than later!

Grading

You will need to calculate your own grade throughout the semester if you wish to keep track of your progress in the class. I simply use Canvas to post assignment and exam scores, not to calculate percentages. **Do NOT rely on the percentage grade displayed in Canvas!** Most of the semester, the percentage grade displayed in Canvas is incorrect and should not be used to assess class performance. Canvas automatically does this, which I HATE, because it incorrectly assumes extra credit assignments are required assignments, which means Canvas reflects a lower percentage than is the case. **IGNORE the percentage displayed in Canvas!** It is WRONG! If I could turn that off, I would.

Instead, take the number of points displayed in the total points column and divide it by the total number of points possible in the class up to that point then multiply it by 100. This calculation will result in a percentage grade. Match this percentage grade with the corresponding letter grade in the chart provided for you in the course syllabus (see p. 5). If you are still uncertain what your grade is or want to confirm that your calculations are correct, feel free to email me what you came up with and I will double check it against my gradebook. At the end of the semester, once everything has been graded, you can simply check the total number of points earned in the course against the chart provided in the syllabus.

A little bit about my grading policy. I will do my best to grade your assignments within two class periods (this is not a guarantee you will get them back in two class periods, but I will certainly make every effort to get them back to you in that timeframe). Your exams may take longer than two class periods to grade, but you will get your grades on them in a timely manner. Understandably, written C.J. in Action assignments take longer than quizzes to grade and will likely take more than two class periods to return. The reaction papers due at the end of the semester will take me the longest to grade, given the scope of the assignment. I will do my best to return them by the end of UF's Final Exam week, but again, no guarantee! Please be patient and know that I am diligently grading.

Once I've handed back or posted any graded assignment or exam, you've got exactly three calendar days from that date to approach me with any concerns regarding your grade for that assignment, even if you were not in class the day that I handed it back and/or posted the grade in Canvas. **I WILL NOT make any changes to your grade after the three-day deadline has passed.** I am more than happy to discuss your performance on a particular assignment, or in general, at any given time but please see me sooner rather than later with any concerns. **I WILL NOT discuss grades or class performance with you via e-mail.** This discussion must be held face-to-face in my office or via Zoom (video and sound required). I will not give additional extra credit beyond that already offered. **DO NOT ASK ME FOR IT!** 😊

NOTE: Information on current UF grading policies for assignment grade points may be found at the following link: <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies>. **If you are**

a criminology major, you must earn at least a C for the course to count toward the criminology major. **A minimum grade of C is required for general education credit.**

Final Grading Scale

Grade	Percentage range	Points range
A	93–100	279–300
A-	90 – 92	270 – 278
B+	87 – 89	261 – 269
B	83 – 86	249 – 260
B-	80 – 82	240 – 248
C+	77 – 79	231 – 239
C	73 – 76	219 – 230
C-	70 – 72	210 – 218
D+	67 – 69	201 – 209
D	63 – 66	189 – 200
D-	60 – 62	180 – 188
E	0 – 59	0 – 179

NOTE: **There will be no curve in this class.** And this *is* the final grading scale. **Your grade is earned** based on your performance in the class, not your effort, your enthusiasm, or any other criteria. Students who put in the requisite effort, study effectively, and attend class regularly, typically do well! If you get a total number of points ending in 0.5 (e.g., 278.5), I will round up your score to the next whole digit if it affects your final letter grade. I do not round percentages (e.g., 92.6% is not rounded up to 93%). I use a points system, which is reflected in the chart above. I provide percentages to assist students with their grade calculations. If you barely miss a grade you wanted, I will NOT make arrangements to “boost” your grade by giving you an additional extra credit assignment. Consistency across students is important, so do not ask me to give you options that are not available to the entire class.

Academic Integrity

Academic dishonesty is strictly prohibited. **CHEATING...DO NOT DO IT!** Cheating includes, but is not limited to, collaboration with other students on the class assignments when not directed or permitted, collaboration with others (e.g., tutors, previous student in the class, parent, friend, etc.), and use of any unauthorized materials to complete an assignment or an exam. **You may not use AI** to complete any of the assignments. All written work should be your own and include the requisite in-text citations.

Plagiarism includes, but is not limited to, failing to cite sources properly in written work, using phrases taken from original sources without proper quotations and citations, submitting all or parts of papers you submitted in another class (either in the past or during this current semester), and attempting to pass off someone else’s ideas as your own. **Plagiarism can occur in the absence of intent.** Take care and use due diligence to ensure that your writing does not copy ideas or words from others, either purposefully or inadvertently.

Cheating and plagiarism will result in penalties. Assignments and exams are expected to be the sole effort of the student submitting the work. **Students are bound by The Honor Pledge**, which states, “*We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “**On my honor, I have neither given nor received unauthorized aid in doing this assignment.**”* Students should expect that every instance of a suspected violation will be reported. Furthermore, you are obligated to report any complicity or condition that facilitates academic misconduct to appropriate personnel.

Students found responsible for violations of the Honor Code will be subject to the academic penalties under the Code in addition to whatever disciplinary sanctions are applied. Cheating on a test or copying someone else’s work will result in a “0” for the work, possibly a failing grade in the course, and, in accordance with UF policy, will be referred. For more information about the Student Honor Code, please check out the following link: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>.

Attendance and Class Notes

While attendance does not count toward your grade, I pass around an attendance sheet at the beginning of each class period to keep a record. It is your responsibility to make sure that you sign the sheet. If you forget to sign the attendance sheet, you will be marked absent. Again, I take attendance every class period, but it does not count toward your final grade. I take attendance because it protects both of us should a dispute arise related to this issue. **You are expected to be in class.**

If you miss class, you are responsible for getting the notes you missed. I do not allow students to borrow my notes and I do not give an encore performance of my lectures. I do not post my PowerPoint slides or give them out. I suggest that you exchange phone and/or e-mail information with a few classmates in case you need to share class notes or just want to study together. Under Florida law, students may record a class lecture for a class in which they are enrolled, however, these recordings may not be shared with fellow classmates. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal and civil proceeding. All other purposes are prohibited. **Students may not publish recorded lectures without the written consent of the instructor.** Failure to abide by these policies and procedures may result in a civil cause of action and/or UF disciplinary proceedings. Check out the following link for more information: <https://aa.ufl.edu/policies/in-class-recording/>.

For Students with Disabilities

Students with disabilities seeking academic accommodations should contact the Disability Resource Center at the following link: <https://disability.ufl.edu/students/get-started/>. All accommodations must be approved through the Disability Resource Center. Once approved, please provide me with the written documentation that lists your required accommodation(s). I do not need the documentation of your disability, just your accommodation(s). It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Classroom Conduct and Communication

Etiquette

All cell phones and other devices should be turned off or silenced during class. No eating, no texting, no sleeping, no chatting, etc. during class. You are expected to **be on time and in your seat when class starts**. Please remain in your seat until class is dismissed at the end of the period. Do not start packing up before the period ends; it is distracting and rude to me and your classmates.

Laptops may be used in class for taking notes. I do not actively regulate student use of laptops. However, if I see you using the laptop for any other purpose besides taking notes, including but not limited to checking social media, emailing, or working on assignments, you will not be allowed to use the laptop for the remainder of that class period. If it happens again then you will not be able to use the laptop in class for the remainder of the semester.

Students are expected to be respectful and courteous to fellow classmates, the instructor, and any opinions offered during class discussions. Any student engaged in disruptive or inappropriate behavior may be asked to leave the classroom. Failure to adhere to these classroom rules may result in your being dismissed from class and/or an academic penalty.

Email

E-mail or face-to-face during office hours are the best ways to reach me. You can expect a response from me within 48 hours (72 hours if it is the weekend or a holiday break), assuming the message was received. Please note that the University server is sometimes down for maintenance or experiences problems. It is your responsibility to follow up with me if you do not get a response within 48 hours!

Students are expected to use professional communication. I will do the same. If you need clarification on what professional emails should look like, please ask me. **Take the time to review your email for clarity and grammatical/spelling errors prior to sending it to me.** To ensure that I will open and respond to your e-mail, **be sure to put CCJ 3024 in the subject line.** Please give me sufficient time to return your email and do not wait until the last minute to reach out to me with an urgent question or problem. If you email me at the last minute, it is unlikely you will receive an immediate reply, especially outside of business hours.

I will e-mail the class at times with information and/or post announcements via Canvas. **It is your responsibility to check Canvas and your email daily.** Please make sure that the e-mail account the university has for you (and thus the one that I will use) is the email account that you regularly check. Canvas will also be used in this class. The syllabus and other documents I wish to provide to the class will be posted there. It is your responsibility to understand and be able to access and navigate Canvas.

Evaluations

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students>. Students

will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or at <https://ufl.bluera.com/ufl>. Summaries of course evaluations are available to students at <https://gatorevals.aa.ufl.edu/public-results>.

I reserve the right to modify this syllabus, the dates, assignments, and the grading scale at any time, as this is only a tentative outline for this class. Any changes or adjustments will be announced in class and on Canvas. However, I intend on holding you to the standards of academic integrity, attendance, and other general student responsibilities that are outlined above.

Keeping Track of Your Progress

Criminal Justice in Action: _____ / 60 (Each assignment is worth 10 points; drop lowest two)

Assignment 1	
Assignment 2	
Assignment 3	
Assignment 4	
Assignment 5	
Assignment 6	
Assignment 7	
Assignment 8	

Exams: _____ / 180 (Each exam is worth 45 points)

Exam 1	
Exam 2	
Exam 3	
Exam 4	

Reaction Paper: _____ / 60

TOTAL: _____ / 300

Tentative Class Schedule and Reading Assignments

Date	Tentative Lecture	Reading (DUE THAT DAY)
Tuesday 1/8	Syllabus & Overview of Class Information Cards (Go Fish)	NONE (Buy the required texts) ☺
Thursday 1/10	Criminal Justice: An Introduction Defining, Classifying, and Measuring Crime & Victimization	General Introduction (pp. 1-9) Chapter 1
Tuesday 1/16	Defining, Classifying, and Measuring Crime & Victimization	NONE
Thursday 1/18	Theories of Crime & Victimization	Chapter 3
Tuesday 1/23	Theories of Crime & Victimization	Akers (2010): Social Learning Theory Black (2014): Conflict Theories of Crime
Thursday 1/25	Criminal Law	Chapter 2
Tuesday 1/30	Ethics in Criminal Justice & Inequalities in Crime	Chapter 4 <i>The Job</i> : Introduction & Chapter 1
Thursday 2/1	Catch-Up & Review	<i>The Job</i> : Chapter 2
Tuesday 2/6	EXAM 1	NONE
Thursday 2/8	The Nature & History of Policing	Chapter 5 <i>The Job</i> : Chapters 3 & 4
Tuesday 2/13	Police: Organization, Role, & Function	Chapter 6 (pp. 152-159) <i>The Job</i> : Chapter 5
Thursday 2/15	Police & the Law	Chapter 6 (pp. 160-177) <i>The Job</i> : Chapter 6
Tuesday 2/20	Issues in Policing	Chapter 7 <i>The Job</i> : Chapters 7 & 8
Thursday 2/22	Issues in Policing WATCH: Policing the Police 2020	<i>The Job</i> : Chapters 9 & 10
Tuesday 2/27	The Courts	Chapter 8 <i>The Job</i> : Chapters 11 & 12
Thursday 2/29	The Courtroom Workgroup Catch-Up & Review	<i>The Job</i> : Chapters 13 & 14
Tuesday 3/5	EXAM 2	NONE
Thursday 3/7	Pretrial Procedures WATCH: The Plea	Chapter 9 <i>A Knock</i> : Prologue & Chapter 1
Tuesday 3/12	NO CLASS—Spring Break	NONE
Thursday 3/14	NO CLASS—Spring Break	NONE
Tuesday 3/19	The Trial Process	<i>A Knock</i> : Chapter 2
Thursday 3/21	Sentencing & Punishment	Chapter 10 <i>A Knock</i> : Chapters 3-5

Tuesday 3/26	The Death Penalty	Chapter 13 <i>A Knock</i> : Chapter 6
Thursday 3/28	Probation & Parole Intermediate Sanctions	Chapter 12 <i>A Knock</i> : Chapters 7 & 8
Tuesday 4/2	Jails & Prisons	Chapter 11 <i>A Knock</i> : Chapters 9 & 10
Thursday 4/4	Life in Prison WATCH: Two Strikes/Tutwiler Catch-Up & Review	Alexander (2013): A System of Racial and Social Control <i>A Knock</i> : Chapters 11-13
Tuesday 4/9	EXAM 3	NONE
Thursday 4/11	WATCH: The Prison State	<i>A Knock</i> : Chapters 14 & 15
Tuesday 4/16	Juvenile Justice: An Introduction	Chapter 14 <i>A Knock</i> : Chapters 16 & 17
Thursday 4/18	Juvenile Justice: The Legal Processing of Juvenile Offenders	Gardner & Lanza Kaduce (2015)
Tuesday 4/23	Juvenile Justice: Waiver Catch-Up & Review	Johnson et al. (2011)
Wednesday 4/24	Last Day of Classes for Spring 2024	Reaction Paper Due by 11:59 pm (Submit in Canvas)
Thursday 4/25	Florida State Prison (FSP) Tour @ 1:30 pm (OPTIONAL, Limited)	Must Sign Up by 3/28/24 and Pass the Required Background Check
Wednesday 5/1	EXAM 4 @ 8:15-9:30 am	NONE—Enjoy your Summer!!! ☺

ALL DONE!!!

